

VILLAGE OF ELLENVILLE
BOARD MEETING
February 8, 2021
6:00 p.m.
PUBLIC MEETING/ZOOM MEETING

Meeting called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

ROLL CALL:	Mayor Jeffrey Kaplan	Present
	Deputy Mayor Younger	Present - Zoom
	Trustee Francisco Oliveras	Present
	Trustee Patricia Steinhoff	Present
	Trustee Dhasan McComb	Absent w/notice

ALSO, PRESENT

Michael Warren, Village Manager
Traci Jeter, Village Clerk
Abigail Osgood, Village Attorney - Zoom
Daniel Tucker, Village Treasurer
Brian Schug, Code Enforcement Officer

APPROVAL OF MINUTES:

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to approve the minutes of January 25, 2021.
All in favor – Aye – motion carried

PUBLIC HEARING

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to open the public hearing at 6:15 p.m. to discuss the 2020 consolidated funding application.
All in favor – Aye – motion carried

Mark Blauer was before the Board tonight to discuss the 2020 consolidated funding application process for public infrastructure, public facilities and/or community planning and answered any questions that the Board had.

Mayor Kaplan ask Mr. Blauer if and when a grant for a skating rink for the Joseph Stoeckeler Memorial Park and Golf Course to contact the Village.

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to close the public hearing at 6:31 p.m.

All in favor – Aye – motion carried

SEWER REPORT:

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the expenditure of \$1,923.20 to MTEK for BioAug bugs at the Sewer Department upon recommendation of the Sewer Department Foreman.

All in favor – Aye- motion carried

TREASURERS REPORT:

Treasurer Tucker spoke about the expense report and the Joseph Stoeckeler Memorial Park and Golf Course report and answered any questions that the Board had.

Mayor Kaplan wanted to know why the Police line was over budgeted. Treasurer Tucker explained that the Village is waiting for reimbursement from the County and once received the budgeted line will be close.

Mayor Kaplan also asked about the real estate tax line from the Joseph Stoeckeler Memorial Park and Golf Course. Treasurer Tucker informed the Board that it was due to the assessment rolls.

Attorney Osgood stated that just like the Arginsky situation she is getting nowhere with the County and Town.

Mayor Kaplan would like a reimbursement letter sent to the County Legislator, County Executive, Town and School on behalf of the Village. The Village purchased this park and does not seem fair that a small community must pay the taxes when it is a municipal park.

POLICE REPORT:

Mayor Kaplan would like to discuss the proposed police policies and procedures at the next meeting of March 8th, 2021 and schedule a public hearing for March 22, 2021 to vote on the proposal.

Chief Mattracion informed the Board the Police policies and procedure USB copy will be given to them by Thursday, February 11, 2021.

Chief Mattracion also informed the Board that some of the budget expenses were due to the current COVID situation, un-anticipated crimes, and homicides. Chief Mattracion also informed the Board that overtime is limited.

Deputy Mayor Younger asked if the COVID related issues could be reimbursed through the State or FEMA. Mayor Kaplan believes that it is.

MANAGER REPORT:

Manager Warren informed the Board that the fire hydrant in front of the Pioneer's Fire Company is being replaced this week.

ATTORNEY REPORT:

Nothing at this time

BUILDING REPORT:

Code Enforcement Officer spoke about Zoning Code 227-14 and would like Attorney Osgood and Village Planner, Dan Shuster to look into this code and make recommendations to the Board.

Code Enforcement Officer also spoke about the outdoor display law and the annual report of activity and personnel report.

Mayor Kaplan believes that it is not the appropriate time to tell a restaurant owner what can or cannot be done on his' property and would like to re-visit this law at a later date.

Mayor Kaplan would like the Village Manager to apply to the Department of Transportation for this year's outdoor dining permit. The outdoor dining will begin the weekend of April 2nd, 2021.

RESOLUTIONS:

MOTION AUTHORIZING
MAYOR TO SIGN GOSR
COMMUNITY RECONSTRUCTION
INFRASTRUCTURE AND REBUILD
BY DESIGN PROGRAM CHANGE ORDER
(Resolution #1)

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the Mayor to sign the GOSR Community Reconstruction, Infrastructure and Rebuild by Design Programs contract amendment and construction change order.
All in favor – Aye- motion carried

MOTION AUTHORIZING EXPENDITURE
TO BRIAN PICKARD
(Resolution #2)

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the expenditure in the amount of \$4,000.00 to Brian Pickard, CPA for assistant with the financial report on 10/29, 11/6, 11/10 and 11/23/2020.
All in favor – Aye- motion carried

RESOLUTION DETERMINING CFA APPLICATION #105162
FOR PROGRAM YEAR 2020 PHASE 1 INFILTRATION
AND INFLOW REMEDIATION PROJECT IS A TYPE II
ACTIVITY FOR THE PURPOSE OF SEQRA
(Resolution #3)

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to make a resolution to determine that the CFA application #105162 for program year 2020 Phase 1 Infiltration and Inflow Remediation project is a type II activity for the purpose of SEQRA and no further review is required.

ROLL CALL:

Mayor Kaplan	- AYE
Deputy Mayor Younger	- AYE
Trustee Steinhoff	- AYE
Trustee Oliveras	- AYE

All in favor – Aye – motion carried

MOTION HIRING
MACKAYLA NEOS AS
SEASONAL HELP
(Resolution #4)

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to hire Mackayla Neos as a seasonal worker at the Joseph Stoeckeler Memorial Park and Golf Course at \$12.00 an hour effective December 24, 2020.

All in favor – Aye – motion carried

MOTION HIRING
BRANDON KROM
PERMANENT FULL-TIME
(Resolution #5)

Motion by Trustee Oliveras, seconded by Trustee Steinhoff to hire Brandon Krom permanent full-time upon recommendation of the Village Manager.

All in favor – Aye – motion carried

MAYORAL APPOINTMENTS
(Resolution #6)

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to approve the Mayoral appointments.

All in favor – Aye – motion carried

- 1) Village Clerk – Traci Jeter
- 2) Deputy Village Clerk – Michelle Booth
- 3) Village Treasurer – Daniel Tucker
- 4) Deputy Village Treasurer – Lillian Lopez
- 5) Receiver of Taxes – Daniel Tucker
- 6) Deputy of Receiver of Taxes – Michelle Booth
- 7) Registrar of Vital Statistics – Traci Jeter
- 8) Deputy Registrar – Michelle Booth
- 9) Clerk to the Justice – Laura Shank
- 10) Village Attorney – Abigail Osgood
- 11) Deputy Mayor – Raymond E. Younger

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to approve the Mayor Liaison appointments.

All in favor – Aye – motion carried

MAYORAL LIAISON APPOINTMENT(S):

- 1) Hunt Memorial Preservation – Trustee Steinhoff
- 2) Parks and Recreation – Trustee McComb
- 3) Cable – Deputy Mayor Younger
- 4) Youth and Recreation – Trustee McComb
- 5) Police Department – Mayor Kaplan/ Deputy Mayor Younger/Trustee Steinhoff
- 6) Street Department – Trustee McComb
- 7) Water/Sewer Department – Trustee Oliveras
- 8) Municipal Building – Deputy Mayor Younger
- 9) Code Enforcement Department – Mayor Kaplan/Deputy Mayor Younger
- 10) Village Inter-Municipal Committee – Mayor Kaplan/Trustee Steinhoff
- 11) Arts – Mayor Kaplan
- 12) Farmer’s Market – Mayor Kaplan

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to approve the Mayor designations.

All in favor – Aye – motion carried

MAYORAL DESIGNATION:

- 1) Officer newspaper – Shawangunk Journal
- 2) Official Bank Depositories –
 - 1) Payroll/Taxes/Water/Sewer – Catskill Hudson Bank
 - 2) General Account – Sterling National Bank
 - 3) Orange Trustee
 - 4) M & T Bank
- 3) Village Board Meetings for the Year 2021 –
The second and fourth Mondays of every month/ If Board meetings fall on a holiday – Board meetings will be that following Wednesday

BOARD REPORTS:

Deputy Mayor Younger – Nothing at this time

Trustee Steinhoff – Discussion - COVID vaccinations.

Trustee Oliveras – Nothing at this time

ADJOURN:

Motion by Trustee Oliveras, seconded by Trustee Steinhoff to
adjourn meeting at 7:15 p.m.
All in favor – Aye – motion carried

Respectfully submitted,

Traci Jeter
Village Clerk